**Contract Oversight Subcommittee (COSC)**

*A Committee of the Numbering Administration Oversight Working Group of the North American Numbering Council (NANC)*

Meeting Minutes

January 31, 2020

**Attendees:**

Phil Linse (CenturyLink) (Co-Chair)

Rosemary Leist (T-Mobile) (Co-Chair)

George Guerra (AT&T)

Allyson Blevins (Charter)

Bill Andrle (FCC)

Darlene Biddy (FCC)

Myrva Charles (FCC)

Barry Hobbins (Maine – NASUCA)

Shaunna Forshee (Sprint)

Karen Riepenkroger (Sprint)

Paul Nejedlo (TDS)

Dyan Adams (Verizon)

Dana Crandall (Verizon Wireless)

**Administrative**

* Rosemary Leist, Co-Chair, welcomed everyone to the meeting
* There was no FCC update
* Previous meeting notes were approved and will be posted to the NANC Chair website
	+ **Action Item:** Phil Linse to send the December minutes to the NANPA for posting to the NANC Chair website.
* Meeting dates for 2020 are:
* February 27
* March 26
* April 24
* May 28
* June 25
* July 30karen
* August 27
* September – No Meeting
* October 29
* November 17
* December 17



**Vendor Reports**

* **Pooling Administrator (PA) Report**
	+ Florence Weber presented the PA report for December
	+ Highlights from the monthly Pooling Report:
		- All SLAs for the PA and p-ANI administrator were met for December
		- One new trouble ticket for December where a hyphen in the rate center was preventing the State to be populated in subject line of emails when a new block holder was being requested from all ported TN holders.
		- Regulatory update for December:
			* 12/17 state update call attended by 23 staff persons from 18 states. Information on updates to NPA relief NRUF, INC issues, VoIP activity and FCC numbering issues was provided.
			* The contact for Mississippi changed – Donna Chandler retired and Angel Stenmark will take over numbering questions.
		- INC:
			* The following issues went to initial closure on 12/3/19:
				+ Issue 874 – Requirement for FGD access for assignment and retention of a Carrier Identification Code (CIC)
				+ Issue 877 – Customer Letter requirement for Vanity Code Request
				+ Issue 880 – Updates to the TBCOCAG Appendix A – Business Plan/Pre-planning checklist
				+ Issue 882 – Update TBCOCAG Part 2 Forms based on BIRRDS Release 7.0
		- Customer Focus:
			* There were 9 Pooling and 2 p-ANI customer focus items for December. Refer to the associated tabs in the attached spreadsheet for details.
	+ New Business:
		- In process of completing 2019 annual report for Pooling and draft to be sent on February 24th to the COSC for review with feedback due by March 6th . Final report to be sent to the FCC on March 31st
		- PA provided the following recap on Pooling for 2019:
			* + Issued 116,797 Parts 3s, which is slightly higher than 2018 where 115,319 Part 3s were issued
				+ Total blocks assigned was 51,969 blocks, which was up from 2018, where 46,622 blocks were assigned
				+ RNA processed 9,307 applications, down from 2018, 12,878 applications
				+ 4,476 p-ANIs were assigned compared to 3,312 p-ANIs assigned in 2018

Following is the PA report for December



* **NANPA Report**
	+ Beth Sprague presented the NANPA report
	+ There was a maintenance build on 12/13 maintenance build to improve NRUF performance.
	+ Trouble Tickets:
		- No new trouble tickets in December
		- June 2019 trouble ticket – NANPA has changed this status to closed and will not be doing a system enhancement to fix as there is an internal workaround process that they will continue to use.
	+ CO codes – all measurements were met
	+ Non-Geo resource – all measurements were met
	+ NRUF – all measurements were met
	+ NPA Inventory Status – no changes for December
	+ Relief Activity
		- Planning letter 534 published announcing the overlay of the 850 – new NPA is 448
	+ Change Orders
		- Change Order B was approved by the FCC on 1/22 and will discuss at INC at the February meeting
* INC
	+ Issue 879 - Revisit Assignment of 800-855 line numbers and the 800-855 Assignment Guidelines was accepted at INC167
	+ Issue 881, Further streamline NPA Relief Planning & Not. G-lines Section 5.6.1 was accepted at INC 167
	+ Issue 880, Updates to the TBCOCAG Appendix A – Business Plan/Pre-Planning Checklist was accepted at INC167 and moved to IC. Guideline changes will be reflected on 01/10/20
		- * Customer Focus
				+ There were four customer focus items for December
	+ Other
		- Reminder for the February 1, 2020 NRUF due date has been sent to service providers
		- Following is the NANPA report for December



* **Billing & Collections Agent (B&C) Report**
	+ Heather Bambrough provided the following B&C Agent report
	+ December Highlights
		- The fund balance as of December 31 was a $7,307,026
		- Approximately $32,785 of credit balances are included in the A/R balance and of this amount approximately 50% are overpayments from carriers that cannot be refunded due to Red Light status. Approximately $15,000 in credits were issued mainly due to one customer whose business status changed to not being required to fund NANP activities.
		- The projected balance at the end of the Fiscal Year on 9/30/20 is $2.1M with a contingency of $2.M
		- Unpaid invoices have been sent to Treasury
		- All deliverables for December were met
		- Heather reviewed their activities for 2019 and details of those activities are in the attached B&C Draft Annual Operational Review document
	+ Following is the B&C report for December and the B&C Annual Operational Review

 