**Numbering Oversight Working Group (NAOWG)**

Meeting Minutes

March 26, 2020

**Attendees:**

Bob McCausland (West Telecom) (Co-Chair)

Phil Linse (CenturyLink) (Co-Chair)

Susan Gatley (Ad Hoc)

Linda Richardson (AT&T)

George Guerra (AT&T)

Lisa Jill Freeman (Bandwidth)

Sandra Jones (Cox)

Michelle Sclater (FCC)

Myrva Charles (FCC)

Michael Johnson (Maine PUC)

Rebecca Beaton (NARUC – WA)

Karen Riepenkroger (Sprint)

Shaunna Forshee (Sprint)

Paul Nejedlo (TDS Telecom)

Sarah Halko (Telynx)

Rosemary Leist (T-Mobile)

Bridget Alexander White (USConnect)

Dana Crandall (Verizon)

Dyan Adams (Verizon)

**Administrative**

* Phil Linse welcomed everyone to the meeting
* Bob McCausland asked if there was anything that the NAOWG needed to address as a result the COVID-19 pandemic. There were no responses
* Michelle Slater noted that she would be attending the NAOWG meetings in place of Bill Andrle for the near future
* Previous meeting notes were approved and will be posted to the NANC Chair website
* Agreement was reached to move the April meeting date back to April 30 with the cancellation of AMOC.
* **Action Item:** April Date changed
  + Phil to send out a new meeting invite for the April meeting.
* Meeting dates for 2020 are:
* **April 30**
* May 28
* June 25
* July 30
* August 27
* September 17
* October 29
* November 17
* December 17

**Vendor Reports**

* **Pooling Administrator (PA) Report** 
  + Florence Weber presented the PA report for February
  + Highlights from the monthly Pooling Report:
    - All SLAs for the PA and p-ANI administrator were met for February
    - The trouble ticket reported for December 2019 was closed in February with the February 27th maintenance activity
    - Regulatory update for February
      * Maine PUC has opened an “Inquiry into the Preservation of the 207 Area Code” Case Number 2020-00026
    - INC:
      * + Pooling related INC issues that went into Initial Closure on 2/14/2020 are:

Issue 846 – Confirmation of Code in Service (Part 4) submitted in Error

Issue 883 – Clarify language in TBCOCAG regarding Effective Dates when an applicant doesn’t specify a specific date

Issue 884 – Updates to TBCOCAG

NPAC contact information updates

Issue 885 – TCOCAG Updates to iconectiv, TRA and BIRRDS Terms/company name

* + - Customer Focus:
      * There were 13 Pooling and 2 p-ANI customer focus items for February.
        + One customer focus item the PA noted was when an SP received an email that a company was offering to sell telephone numbers. This was referred to the affected state commission. Michelle Sclater (FCC) asked about this incident and Florence noted she would be sending the information to Michelle.
        + Refer to the Customer Focus tab in the attached spreadsheet for details.
  + New Business:

Annual report to be posted and sent to the FCC by March 31

PA noted that there has been no disruption in the PA services due to the COVID-19

PA did note that as a result of COVID-19 they have received expedites and are addressing any concerns they received and are working with the FCC

Following is the PA report for February



* **NANPA Report**
  + Beth Sprague presented the NANPA report
  + Trouble Tickets:
    - No new trouble tickets in February
  + CO codes – all measurements were met for February
    - Volumes were low for February and it was noted that this was not unusual for February
  + Non-Geo resource – all measurements were met for February
    - February was a high month for 5XX assignments but have not reached the level where the next 5XX will be opened
  + NRUF – all measurements were met for February
  + NPA Inventory Status
    - NPA 948 has been assigned to overlay the VA 757 NPA
    - NPA 945 has been assigned to overlay the TX 21/469/972 NPA complex
  + Relief Activity
    - NANPA attended the FL 813 NPA customer workshops held in Tampa and St. Petersburg
  + Change Orders
    - Change Order B is was implemented on 3/13/2020. This change was the result of INC Issue 878 that will permit the assignment of 5XX-N11s except for 911. The non-Geographic 5XX-XXX Guidelines were also updated.
* INC
  + Issue 886 – Updates to CIC Assignment Guidelines, Section 2.2, Section 2.2.3 and CIC Application Form – Page 32 was accepted at INC 168
  + Issue 846 – Confirmation of Code in service (Part 4) Submitted in Error was resolved and updates are scheduled to be made to the TBCOCAG on March 13, 2020
    - * Customer Focus
        + There were five customer focus items for February
  + Other
    - The annual report will be posted by the end of first quarter (March 31)
    - NANPA will be sending the 2019 highlights documents to the NAOWG
    - NANPA advised there will be a build on April 16 that will require some downtime
    - The NANPA has had a few exception requests as a result of the pandemic and have been working with the FCC on these exception requests
    - Following is the NANPA report for February



* **Billing & Collections Agent (B&C) Report**
  + Heather Bambrough provided the following B&C Agent report
  + February Highlights
    - The fund balance as of February 29 was $6.49M
    - $17,518 credit balance is from carrier overpayments that cannot be refunded due to Red Light status. Refunds will be issued once these carriers are removed from Red Light status.
    - The budgeted amount for transition has been moved to August/September. It is expected that there will not be any transition costs in this fiscal year.
    - Any surplus amount at the end of the fiscal year will roll over to the next fiscal year.
    - The projected balance at the end of the Fiscal Year on 9/30/20 is $2.140,624 ($2,000,000 contingency and $140,624 surplus).
    - There have been no impacts as a result of the COVID-19 pandemic.
    - Welch will provide a draft of the next fiscal year contribution factor at the April meeting.
    - All deliverables for February were met
  + Following is the B&C report for February

