**Contract Oversight Subcommittee (COSC)**

*A Committee of the Numbering Administration Oversight Working Group of the North American Numbering Council (NANC)*

Meeting Minutes

November 14, 2019

**Attendees:**

Phil Linse (CenturyLink) (Co-Chair)

Rosemary Leist (T-Mobile) (Co-Chair)

George Guerra (AT&T)

Allyson Blevins (Charter)

Bill Andrle (FCC)

Shaunna Forshee (Sprint)

Karen Riepenkroger (Sprint)

Paul Nejedlo (TDS)

Dana Crandall (Verizon Wireless)

Rebecca Beaton (Washington)

**Administrative**

* Phil Linse, Co-Chair, welcomed everyone to the meeting
* Meeting Dates for remainder of 2019:

December 19

* Meeting dates for 2020 are:
* January 30
* February 27
* March 26
* April 24
* May 28
* June 25
* July 30
* August 27
* September – No Meeting
* October 29
* November 17
* December 17
* There was no FCC update
* Previous meeting notes will be posted to the NANC Chair website



**Vendor Reports**

* **Pooling Administrator (PA) Report** 
  + Florence Weber presented the PA report for October
  + Highlights from the monthly Pooling Report:
    - All SLAs for the PA and p-ANI administrator were met for October
    - No new trouble tickets for October
    - Regulatory update:
      * Held a State update conference call on 10/1.  26 State regulatory staff members from 23 States attended the call.
    - INC:
      * The following issues went into final closure on 10/31/19:
        + Issue 839, Combine the Central Office Code (NXX) Assignment Guidelines (COCAG) and Thousands-Block (NXX-X) Administration Guidelines (TBPAG) into one Document
        + Issue 867, Update references of COCAG and TBPAG to TBCOCAG in other guidelines, etc.
    - Customer Focus:
      * There were 12 Pooling and 3 p-ANI customer focus items for October

Please see the appropriate tab in the spreadsheet for details on all customer focus items

* + Other:
    - PA Change Order A was implemented in PAS on 10/30/19
    - Sent out quarterly tips for Pooling (Change to Mass Modify Process) and p-ANI (New p-ANI Requests) and a supplemental quarterly Pooling tip on 30-Day Notice Procedures and Regulatory Contact Spreadsheet
  + Following is the PA report for October.



* **NANPA Report**
  + Beth Sprague presented the NANPA report
  + Change Orders
    - * NANPA Change Order A was implemented during a build on 10/30 along with software maintenance upgrades
  + NANPA Complaints
    - No complaints
  + Trouble Tickets:
    - No new trouble tickets.
    - The current trouble ticket that is open was not included in the 10/30 build – the NANPA plans to incorporate into the next build.
  + Highlights from the October NANPA report:
    - CO Code activity
      * Met all measurements for October
    - Non-Geo Activity
      * Met all measurements for October
      * The 5XX assignments were higher in October
    - NRUF
      * Met all measurements for October
      * The COCUS email box has been decommissioned
  + NPA Inventory Status
    - There were no changes in October
    - NPA Relief Planning
      * All measurements were met for October
    - INC
      * Issue 839, Combine the Central Office Code (NXX) Assignment Guidelines (COCAG) and the Thousands-Block (NXX-X) Administration Guidelines (TBPAG) into One Document went to Final Closure on 10/31/19 with the implementation of NANPA Change Order A on 10/30/19
      * Issue 878, Permit assign of 5XX-N11s except 911 – Change Order B submitted to FCC, NAOWG/COSC Chairs and INC Chairs on 9/11/19, this is a no-cost change order
      * Customer Focus
        + There were 6 customer focus items for October
  + Other
    - The October 2019 NPA, NANP, and 5XX Exhaust Analyses has been posted on the NANPA web site and notification was sent via NNS on 10/17/19
    - Following is the NANPA report for October



* **Billing & Collections Agent (B&C) Report**
  + Heather Bambrough provided the following B&C Agent report
  + October Highlights
    - The fund balance as of October 31 was a $8,241,509
    - The transition from NNY Mellon to Bank of America occurred in September and the NNY Mellon account will be closed the end of November
    - Invoices for the 2019/2020 fund period were sent (email/mail) on September 12 with an October 15th due date
    - Payment for NANPA Change Order A and the PA Change Order A has been moved to November
    - The projected balance at the end of the FY on 9/30/20 will be $2,243,413 ($243,413 Surplus and a Contingency of $2,000,000)
    - 1,535 demand notices and statements were sent out on October 16 to all carriers with overdue balances
    - All deliverables for October were met
  + Following is the B&C report for October:

