**Numbering Oversight Working Group (NAOWG)**

Meeting Notes

January 28, 2021

**Attendees:**

Bob McCausland (Intrado Communications LLC) (Co-Chair)

Phil Linse (CenturyLink) (Co-Chair)

Mike Jacobs (ACA Connects)

George Guerra (AT&T)

Linda Richardson (AT&T)

Lisa Jill Freeman (Bandwidth)

Glenn Clepper (Charter)

Sandra Jones (Cox)

Bill Andrle (FCC)

Karen Schroeder (FCC)

Myvra Charles (FCC)

Michael Johnson (Maine PUC)

Rebecca Beaton (NARUC – WA)

Paul Nejedlo (TDS Telecom)

Sarah Halko (Telnex)

Karen Riepenkroger (T-Mobile)

Shaunna Forshee (T-Mobile)

Rosemary Leist (T-Mobile)

Dana Crandall (Verizon)

Florence Weber (PA)

Heather Bambrough (Welch)

**Administrative**

* Phil Linse welcomed everyone to the meeting and reviewed the agenda
	+ First report of the NANPA (since the new contract) that will include the NANPA/PA/RNA
	+ No modifications to the agenda
* FCC
	+ No comments from the FCC
* Other
* NANC meeting is scheduled for February 4, 2021
* Previous meeting notes were approved with the addition of Sarah Halko,Telnex, as in attendance
* Florence Weber will have the meeting notes posted to the NANC Chair website
* Meeting dates for 2021 are:
* February 25
* March 25
* April 29
* May 27 (this date may change to May 20)
* June 24
* July 29
* August 26
* September 30



* **NANPA Report (now includes PA and RNA)**
	+ Florence Weber presented the NANPA report for December
	+ Geo Resources
		- CO Code Information
			* All measurements were met for December
			* The number of new codes assigned continue to be high, in December there were 526 codes assigned
			* Out of those, 526 codes, 463 were opened to replenish the pool
			* In 2020, there were 4,896 new codes assigned (this is the highest number of codes assigned since 2007)
			* Also, there were 14,679 Part 1 applications in 2020 (2nd highest in last 10 years)
	+ Thousands-Block Information
		- * All measurements were met for December
			* In 2020, total blocks assigned were 63,282, this number continues to trend up from prior years
			* There were 210,909 Part 3As issued in 2020, this is the highest year to date
	+ p-ANI Information
		- * All measurements were met for December
* Non-Geo resource
	+ All measurements were met for December
	+ There were high assignments again for 5XX in December
	+ NRUF
		- All measurements were met for December
		- NRUF Job Aids were updated and posted to the NANPA website
	+ NPA Relief Activity
		- Updates for December included:
			* Forecast exhaust for CA 209 NPA moved from 4Q23 to 4Q22. Jeopardy was declared on 12/16/2020 and rationing was implemented on 2/16/20 to 2 codes per month. Initial Planning Meeting is scheduled for 3/4/2021.
			* Forecast exhaust for CA 707 NPA is 4Q23. NPA relief was identified on 12/31/2020 and the Initial Planning meeting is scheduled for 3/8/2021.
			* Mandatory dialing for FL 830 and 850 has been extended and the Planning Letters were issued on 12/4/2020 with the revised mandatory dialing dates.
			* See the NPA Relief tab in the spreadsheet for NPA relief activity
	+ NPA Relief Planning
		- * All measurements were met for December
			* NANPA did note that in December jeopardy was declared for the CA 209 NPA
* Other Performance Metrics
	+ All metrics were met for December
	+ There were no new trouble tickets in December
* Trouble Ticket Detail
	+ N/A
* Customer Focus
	+ There were 16 customer focus items for December. Details of the customer focus items can be found on the Customer Focus tab.
* 988 – 10 Digit Dialing
	+ Special letters have been sent which completes Milestone 3
	+ North Dakota 701 was removed from the list of NPAs with the return of 701-988 and a revised Planning Letter was issued 1/8/2021
* Other
	+ Regulatory
		- * Quarterly state update call with attendance by 29 staffers from 25 states
			* Delaware: Connie McDowell retired and Lisa Driggins is the new numbering contact
	+ INC
		- * Issue 896 – Update Section 5.4.3 to include the customer letter requirement for dedicated customer requests of the TBCOCAG to align with existing process and the text in 5.3.3 went to Initial Closure on 12/18/2020
	+ Other
		- * No new requests related to COVID-19
			* 2020 p-ANI Activity and Projected Exhaust Report was posted on 1/6/2021
			* Working on the NANPA and PA annual reports an they will be sent out for review – the annual reports will be separate this year
			* Reviewed the NANPA & PA Organization announcement – there are two staff members that are no longer with the NANPA/PA and workload has been redistributed
* Following is the NANPA report for December



* **RNDA**
	+ Beth Sprague was unavailable to attend the call but did provide Phil Linse with the following information:
		- No milestone dates as they haven’t been published in the Federal Register
		- Ongoing developmental meetings on the RND creation covering the following areas:
			* Compliance with functional aspects of the RND
			* Compliance with Section 508 of the Rehabilitation Act of 1973
			* Compliance with Federal Information Security Modernization Act (FISMA) security standards
			* Design and coordination with FCC definitions (e.g. TCPA definitions, safe harbor definitions
			* Discussions of proposed billing/subscription tiers
			* **Action Item:** George Guerra to follow up with Beth Sprague to determine if there are rules/requirements for what is included under a single CompanyID? For instance, can all AT&T data be provided under one CompanyID or is each CompanyID to be associated to an OCN?
			* **Response:**  A company can include all data under one CompanyID of their choosing or they can have the RND Administrator systematically assign a CompanyID.
			* **Action Item:**  George Guerra to follow up with Beth Sprague on when will information be provided that explains how a company can upload a file via SFTP versus logging into a GUI? To automate the uploading of files, this information will be needed to avoid manually logging in an uploading the files each month.
			* **Response:** For the initial data, the file will need to be provided in the Excel format as shown in the January 15, 2021 Public Notice but the SFTP mechanism will be available for the normal monthly uploads. Beth will work on getting directions together for what is required for the SFTP.

**Billing & Collections Agent (B&C) Report**

* + Heather Bambrough provided the following B&C Agent report for December
	+ December Highlights
		- The fund balance as of December 31, 2020 was $8,294,863
* RND fees repayable to carries is $5,398,517
* The December transition cost for the NANPA/PA was $679,076 and development cost for RND Administrator was $292,294
* 631 demand notices were mailed in December to all carriers with overdue balances
* Calls to the Help Desk increased in December with inquiries that included requesting copies of invoices, how to change billing address, notification about closing business, what the invoice was for and how to make a payment by credit card
	+ - All deliverables for December were met
		- Heather reviewed the 2020 Annual Operational document. Highlights include:
			* Contribution Factor for 2019/2020 and the Contribution Factor for 2020/2021
			* Audits that took place in 2020
			* Red Light Rule and delinquent receivables
			* Monthly and quarterly reports that were completed in 2020
			* Bank Account status which included the opening of a new account for the RND
	+ Following is the B&C report for December and the Annual Operational Review report



* + NPIF
		- NPIF Status
			* No New Items