**NANC Working Groups Operating Principals:** Federal Communications Commission Marilyn Jones and Paula Silberthau – Attorney Advisor – Office of the General Counsel provided a detailed discussion regarding processes and procedures for NANC working groups membership to more closely align with the Federal Advisory Committee Act (FACA).

* The NANC Charter was granted in October, 2015 and the Working Group Chairs were approved. The Working Group membership elections and approval process are currently underway. Going forward all membership reviews will occur at the same time the Charter for the NANC is reviewed.
* Per the Charter of the NANC, the working groups gather information and make recommendations to the NANC. As such it is imperative that the working group voting membership does not exceed the NANC voting membership so as not to exceed the quorum of the NANC.
* A person can be a participant without being a voting member and would be considered part of the public.
* To become a voting member that individual must be vetted by the General Counsel at the FCC. If a voting member is unable to attend an alternate may be appointed.
* A question was presented regarding working group practices wherein approval is reached through consensus, which is currently the practice of the FoN. Ms. Jones and Ms. Silberthau both agreed that this methodology is an acceptable practice.
* NANC members can submit the names of those individuals who will participate in the working group. If an individual is interested in becoming a member of the FoN working group the process requires a formal request sent via e-mail to:
  + 1) [Marilyn.Jones@fcc.gov](mailto:Marilyn.Jones@fcc.gov)
  + 2) [Carmell.Weathers@fcc.gov](mailto:Carmell.Weathers@fcc.gov)
  + 3) [Paula.Silberthau@fcc.gov](mailto:Paula.Silberthau@fcc.gov)

There should also be a copy of the request forwarded to Chairman Kane of the NANC. Finally, all membership requests are to include a short description of why the person would like to join the working group, a short biography of the person and have the company for whom they work send an authorization supporting the request for membership.

* New issues brought to the working group can be submitted by members who have been vetted through the FACA process.
* Marilyn Jones agreed to post the rules and nomination processes to the following NANC website link.

<http://www.nanc-chair.org/docs/mtg_docs/NANC_Working_Group_Appointments.pdf>

**February Meeting Notes:**  The final February 3, 2016 meeting notes were distributed to the FoN and posted on February 23, 2016. The approved meeting notes are available online at:

[http://www.nanc-chair.org/docs/documents.html.](http://www.nanc-chair.org/docs/documents.html.%20)

**FoN Contact List Reminder:** The tri-chairs intend to maintain a complete and accurate list of all current FoN members. Please see the attached hyperlink and send any updates and/or additions to this list to the tri-chairs. [~FoN Contact jan 2016.xlsx](file:///C:\Users\drlawrence\Documents\FoN\~FoN%20Contact%20jan%202016.xlsx)

**Numbering Testbed Update:** (Mary Retka)

* Mary reported that the report is similar to the last report given at the February Quarterly call.
* Face to face meetings continue every other Thursday and progress is being made toward a more detailed plan.
* Next meeting is April 12, 2016 at 2:00 ET.

**FTN 7B Whitepaper:**

* No further discussions or new issues and the matter remains tabled.

**Updates on open FTNs:**

* There are no FTNs open at this time.

**Industry Group Updates:**

* INC: Connie Hartman
  + Issue #497 – Related to FCC Report and Order 15-70
    - INC has put this issue in Final Closure and as a result has posted 13 sets of updated guidelines
  + Issue #748 – Related to PSTN to IP Transition
    - INC continues to discuss the relationship between non-geographic number assignment and non-geographic number portability NNP (Nationwide Number Portability) Topic
    - INC has provided input to the NOWG related to the Action Items assigned to the NOWG from the NANC
  + INC will hold its next face-to-face meeting May 17-18, 2016 in Baltimore, MD
* LNPA WG: Deb Tucker
  + A very comprehensive report was presented and is attached as part of these Quarterly meeting notes. The topics involved:
    - Best Practice 4 Clarification
    - Transition from PSTN to IP
    - Non-Geographic Number Porting
    - LNPA Transition
    - Guidelines for new Service Providers to start Porting Telephone Numbers
* ATIS/SIP Forum (NNI): Jackie Voss

A document is being worked on by the group regarding anti-spoofing in hopes it can be completed in time for A-MOC scheduled for mid-May.

The next meeting is scheduled for April 21, 2016

**FCC Wire Center trial update (GN Docket No. 12-353):**

There was no new info provided.

**NANC Report:** Dawn Lawrence

* Dawn presented an update of the FoN WG NNP report to the NANC at the March 24, 2016 meeting.
* Dawn also presented a recap of a discussion item regarding toll free registry updates, mandatory text enabling and RESPORG requirements. This discussion was a result of a report by Gina Perini, the Toll Free Number Administrator.
* The Acting Chair at the NANC meeting requested that the FoN review and advise the NANC whether further investigation is needed regarding toll free texting by unregistered toll free number holders
* Michael Rothchild from ALT Communications agreed to prepare a lead paper on the toll free texting issues to include a summary of the current state of affairs, recommendation and clarity on the ask from the FoN.

**Open Discussion:**

* Due to time constraints this matter will be held over to the next Quarterly FoN call.
  + October 2015 Meeting Carryover: Area Code Relief and implementing 10-digit dialing is a streamlined process that the industry has down to a science. Consumers are given six month notice of an upcoming permissive dialing to switch to 10 digit dialing before the new area code is implemented. With this process consumers readily accept the dialing of 10 digits and there are usually zero issues when implementing area code relief in the form of an NPA Overlay. [NANPA FAQs AREA CODE RELIEF.pdf](file:///C:\Users\drlawrence\Documents\FoN\NANPA%20FAQs%20AREA%20CODE%20RELIEF.pdf).
  + Keep open – include in NGNP discussion

**Non-Geographic Number Portability**:

* The working group reviewed and modified the NNP final draft report that is scheduled to be submitted to the NANC Chair on April 15, 2016.
* The next working group meeting is scheduled for **APRIL 13th** to finish editing and to finalize the paper.
* The edits to the FoN WG paper will begin with Issue #3 – Costs & Cost Recovery.

**New Contributions**: The FoN welcomes any suggestions that members have regarding new contributions. Contribution Forms are available for your convenience online at: <http://www.nanc-chair.org/docs/documents.html>. Forms can be submitted to the tri-chairs and will be distributed to the group for review.

**Next Quarterly Meeting**:

* **Date:** August 3, 2016
* **Start Time**: 12:00 ET/11:00 CT/10:00 MT/9:00 PT
* **Duration**: 2 hours

**CALL ATTENDANCE**

Rosemary Emmer – Sprint

Dawn Lawrence - XO

Cullen Robbins – NE PSC

KT Burton – COX

Connie Stufflebeem – Kiesling Associates LLP

Marte Kinder – TWC

Mary Retka – CenturyLink

Michael Doherty – Vonage

Karen Riepenkroger – Sprint

Lavinia Rotaru – Neustar

Jackie Voss – ATIS

Brent Struthers – Neustar

Michele Thomas – Tmobile

David Greenhaus –

Erik Chuss – ChaseTech Consulting LLC

Connie Hartman – iconectiv

Linda Hymans - Neustar

Jay Carpenter – Phoneword

Bridget Alexander – JSI

Rebecca Beaton – WA PSC

Margie Mersman – TCA Tel

Rich Kania – Maine PUC

Thomas Foley – Neustar (NANPA)

Natalie McNamer – iconectiv

John Malyar – iconectiv

Joshua McConkie – MI PSC

Cathie Capita – Tmobile

Shaunna Forshee – Sprint

Pete Jahn – WI PSC

Mubeen Saifullah – Neustar

Teresa Patton – ATT

Mark Lancaster - ATT

Deb Tucker – Verizon

Michael Rothchild – ATL Communications

Kathy Troughton – Charter Communications

Suzanne Addington – Sprint

Carolee Hall – ID PUC